

Student Performance Policy

2025 - 2026

Next review date: June 2026



INTRODUCTION

Student performance reports are formal written records by which teachers communicate to parents how a student has been assessed and evaluated. The performance report provides a general overview of a student regarding their achievement and progress, strengths and areas for improvement.

PURPOSE

- To set out ADEK's expectations in relation to student performance reports.
- To continue to enhance the effectiveness of student performance reports as a vehicle to convey student information to parents regarding progress and achievement.

Student Performance Reports

AAESS prepares and sends a student performance report for all registered students once a term ensuring the safe and effective delivery to parents.

The student performance reports include information on:

- Year group
- Attendance
- Academic progress
- Academic results
- Recommendations for improvements
- Participation and achievements in extracurricular activities
- Behavioural records, including details of misconduct
- Age-appropriate student self-reflection
- Purpose and methods of assessment
- A qualitative evaluation of student progress and performance within curriculum subjects

AAESS has developed year group level templates for formal student performance reports that are shared with teachers and are regularly reviewed. This ensures teachers effectively communicate student information to parents.

Performance reports for students with Additional Learning Needs are prepared and delivered in line with the *ADEK School Inclusion Policy*.

AAESS shares student performance reports with parents in a digital format to encourage discussions on student progress.

A parent teacher consultation to discuss the student's progress, student performance report and concerns parents may have is planned for once a term. AAESS encourages parents to contact the class teacher outside of the planned meetings if necessary.

AAESS develops, regularly monitors, reviews and updates the methods used to deliver and discuss student performance reports with parents through:

- student-led meetings
- parent applications
- parental feedback
- parent focus groups

Related Documentation

ADEK School Assessment Policy

ADEK School Inclusion Policy