

# School Calendar and Public Holidays Policy

2024 - 2025

Effective from- AY 2024/25 (Term 1)

Next review date: August 2025



This policy has been read and adopted by the AAESS Governing board and Principal:

Signed:



For and on behalf of AAESS the Governing board

Date: August 2024

Signed:



Mr Andrew Thomas, Principal

Date: August 2024

## Introduction

AAESS understands the importance of publishing a consistent structure which indicates the parameters and key dates of the academic year and schedule of breaks across the calendar year. AAESS devises this school calendar by following ADEK requirements and submitting it for approval. The school calendar at AAESS also includes all the public holidays which the authorities instruct it to follow in the UAE.

## Purpose

- To ensure that the AAESS school calendar and observance of public holidays complies with ADEK regulations and that the importance of valuing National Identity is fostered through the correct compilation of the school calendar
- To shared the school Calendar with all of the school community at AAESS and engage with parents to answer queries which arise by endorsing a standardised approach

## Policy

### 1. School Calendar at AAESS

- **The document is submitted to ADEK after the following elements are included-**
  - a) Commencement and conclusion dates for the academic year and terms, school break periods and compulsory teaching days. The mandatory aspects of these are specified by ADEK but the school can develop their own calendar as long as the criteria specified is met.
  - b) AAESS always includes the dates for Board examinations in the school calendar in line with ADEK requirements. AAESS is authorised to hold a school session on a public holiday if this takes place on the same day as a scheduled international or external examination. ADEK will be informed if this is due to occur so that they can decide if the school session is justified.
  - c) AAESS will include all public holidays specified on the ADEK Calendar System in their school calendar. These will also be observed correctly each year

### 2. Publishing the AAESS School Calendar

- AAESS will share the completed and approved School Calendar through all channels of communication used by AAESS once permitted to do so by ADEK

## ADEK Definitions

<b>Public Holiday</b>	The non-working days corresponding to religious celebrations, national events, or other occasions declared as public holidays in the UAE.
<b>School Break</b>	A period during which the school is closed and no compulsory activities such as classes are conducted. School breaks include summer, spring and winter breaks.
<b>School Calendar</b>	A schedule comprising the number of actual school days during the academic year, the school start and end dates, public holidays, school holidays, and any other days as determined by ADEK.

## APPENDIX A

The following policies reference School Calendar and Public Holidays as a key concept within their instruction and must be read and adhered to by all employees at AAESS

1. AAESS Assessment Policy
2. AAESS Buildings and Facilities Policy
3. AAESS Career and University Guidance Policy
4. AAESS Coeducation Policy
5. AAESS Compliance Policy
6. AAESS Cultural Consideration Policy
7. AAESS Curriculum Policy
8. AAESS Digital Policy
9. AAESS Educational Risk Policy
10. AAESS Employment Policy
11. AAESS Extracurricular activities and Events Policy
12. AAESS Fees Policy
13. AAESS Financial Audit and Reports Policy
14. AAESS Governance Policy
15. AAESS Health and Safety Policy
16. AAESS Healthy Eating and Food Safety Policy
17. AAESS Inclusion Policy
18. AAESS In- School Specialist Services Policy
19. AAESS Licensing Policy
20. AAESS Parent Engagement Policy
21. AAESS PE and School Sports Policy

22. AAESS Professional Code of Ethics Policy
23. AAESS Quality Assurance Policy
24. AAESS Record Policy
25. AAESS Reporting Policy
26. AAESS Safeguarding Policy
27. AAESS School Calendar and Public Holidays Policy
28. AAESS School Marketing Policy
29. AAESS Staff Eligibility Policy
30. AAESS Staff Wellbeing Policy
31. AAESS Student Administrative Affairs Policy
32. AAESS Student Behaviour Policy
33. AAESS Student Mental Health Policy
34. AAESS Student Performance Reports Policy
35. AAESS Student Protection Policy
36. AAESS Sustainability Policy
37. AAESS Transportation Policy
38. AAESS Values and Ethics Policy
39. AAESS Wellbeing Policy