



Timetable for Parent-Teacher Consultations

Please return to the class teacher by: Tuesday 13th November

Time	Monday 19 th November
14:40 – 14:50	
14:50 – 15:00	
15:00 – 15:10	
15:10 – 15:20	
15:20 – 15:30	
15:30 – 15:40	
15:40 – 15:50	
15:50 – 16:00	
16:00 – 16:10	
16:10 – 16:20	
16:20 – 16:30	
16:30 – 16:40	
16:40 – 16:50	
16:50 – 17:00	
17:00 – 17:10	
17:10 – 17:20	
17:20 – 17:40	
17:40 – 17:50	
17:50 – 18:00	
18:00 – 18:10	
18:10 – 18:20	

Name of Child: _____

Class: _____

Key Stage 2 Parent-Teacher Consultations will be on Monday 19th November. Please indicate the *earliest* and *latest* times you would prefer for consultations and we will endeavour to meet your requests. We would ask you to be aware we expect the earliest times to be in great demand and will allocate appointments on a 'first come – first served' basis

Please indicate if you would like to meet with a specialist teacher including Arabic and Islamic Studies, in addition to the class teacher.

Name of Specialist Teacher:

Would you like an Arabic/English translator? Y / N

Help us to help you...have you a specific issue you would like to discuss with the class teacher?

To help us better coordinate your appointments please indicate if your child has siblings

Child 1 Name: _____ Class: _____

Child 2 Name: _____ Class: _____

Please note each appointment must be kept to 10 minutes or less. We ask you to attend promptly. If you have an issue to discuss you envisage will take longer than 10 minutes then we ask you to contact the class teacher and book one of the weekly Monday appointments.

Your child is an important part of the consultation process. Whenever possible your child should attend.