**Parent Committee Minutes**

**6th November 2017**

cc Ahmed Almukhaini, Shiloh Harmitt, Dalia Mahmoud,

Reham Shawky

**Minutes**

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| Agenda Item |
| Welcome from Shiloh.  1 Minutes from Previous meeting gone through and approved.  Aberrham has left the committee and sends thanks to all members of committee. |
| 2 Feedback from Meet and Greet  Feedback was given and gone through and Ahmed went through Summary Report. All information forwarded to Caroline for the file and to give to Principal.  Positive outlook of numbers.  Two key things – Recruit and deal with concerns. |
| 3 Feedback re website  Committee is discussing with Lynsey the photograph quality required. Wont load any until we have a few events and new members as the quality is not very good. |
| 4 Discussion: recruiting new members  Recruitment suggestions discussed were as follows:  All parents who expressed an interest should be invited to attend.  Keep committee numbers at 12.  We should appoint on a first come first served basis.  Increase number on charter.  Point system.  Ongoing personal recruitment.  Recommendation  Transparent to all parents.  The opportunity to bring the AGM forward was discussed as we will hopefully get a new chair for the next academic year and also get new parents to join the Parent Committee.  Shiloh to speak with Andrew.  Shiloh suggested writing a letter to interested parents re nominating the committee.  Long discussion took place over recruitment and AGM.  Voted to recruit now and hold AGM at a later date.  Shiloh to put together roles and responsibilities and send out and see what the response is. Needs to be sent to all parents via email, we can then get a nominating committee. |
| 5 School matters   1. Islamic and Arabic – maybe invite Heads of Department to discuss. 2. Letter from Principal – Shiloh to meet with Andrew 3. Feedback from Principal to Dalia regarding transport, still awaiting result of complaint. |