**Parent Committee Minutes**

**2nd October 2017**

cc Ahmed Almukhaini, Shiloh Harmitt, Dalia Mahmoud,

Reham Shawky

**Minutes**

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| Agenda Item |
| 1) Welcome from Shiloh.  Andrew went over drive game plan for the school.  SLT strategic planning days were discussed with the committee.  Andrew went over student numbers and the growth of the school including building space for teaching.  Middle school possibility discussed for years 5 to 8 but more research is needed.  Year 8 and Year 9 will both take options therefore Year 8 will do 3 year options and Year 9 will do 2 years as currently do.  Questionnaire for parents on the options for Year 8 and Year 9.  Inspection discussed we are wanting Acceptable with Good features. If we achieve this we can have Emirate students able to enroll again.  Complaints committee explained.  Committee numbers have dropped; Rebecca and Natasha have both left the committee.  Possible Speak Easy event with English, Shiloh is speaking with the Library and Head of English Department.  Website information from each committee member requested to include a photograph. The website needs populating. Link will go live once it is populated. Shiloh is happy to write information up and send to Lynsey to put on website. Photos to be arranged by email. Please let Shiloh know best time and he will get photograph arranged. |
| 2) Vice-Chair Election  Dalia Mahmoud nominated herself.  Unanimous vote by Committee and Dalia thanked and elected to take this role on. |
| 3) Charter  Version 1.0 is the latest document.  Unanimous vote for the acceptance of the document. |
| 4) Calendar of Meetings.  Shiloh has done up a copy to be looked at.  Meetings proposed to be held every first Monday of the month at 4.30pm.  Shiloh to forward dates ready for diaries.  AGM - first meeting proposed for election year 2018.  Promotional strategies needed.  Emails, text, handouts after school by Andrew, Shiloh and Dalia.  Send invitations next week for Sunday 29th. We will provide cake and drinks from 12.30pm-2.30pm in the school hall.  Committee table to be had at Parents Evenings.  Options evening in October and November, would be good to attend.  Need to think how promotional meeting to go in school hall.  To recap – info for Lynsey, 29th October, Text message, Letter and Email.  Shiloh to send Draft Calendar. |
| 5) A.O.B  Andrew gave an introduction into Mr. Steve Giles new Head of Secondary’s background to the Committee and explained that he would like to meet.  Andrew explained about how any members of the committee would be welcome to speak to the Inspection team.  Reham thanked Andrew for school changed – better change. |